

Dear Parents,

Welcome to the 2020-2021 school year at Woodlake Elementary! Our faculty, staff and entire district have been hard at work behind the scenes creating new procedures and protocols to ensure your child's physical and emotional health, well-being and learning. While this year may look different and present an unprecedented amount of change, I am confident we will succeed by working together as an understanding and compassionate school family. Please know my staff and I are here not only for your child, but for you for support. Please do not hesitate to ever reach out with questions or concerns.

All students (including PreK and Kindergarten) return to school on a staggered safe start schedule based on the first initial of their last name as follows:

- **Tuesday Sept 8th last name beginning with A-D;**
- **Wednesday Sept 9th last name beginning with E-K**
- **Thursday Sept 10th last name beginning with L-Q**
- **Friday Sept. 11th last name beginning with R-Z**
- **All students report on Monday Sept. 14th.**

Arrival and Dismissal: School hours will be the same this year with car line and bus drop off beginning at 8:15 and pick up beginning at 3:51pm. Car line flow/direction will remain the same. Morning carline will remain as last year but AFTERNOON carline will have an added load location to facilitate the anticipated increase in car riders. You will be directed to your load location based on your child's homeroom teacher once you arrive at the front of the car line. Permanent car line signs will be sent home on your child's first day of school, so please have a handmade one ready in the window the first day of pick up. **Students arriving by car** will be greeted by a school faculty member where they will sanitize hands upon exiting. They will be supervised and praised as they walk to class for observing appropriate social distancing. At their classroom door, they will be greeted and complete a temperature check and health assessment by their teacher. At the end of the day, students will proceed to their staging/load areas with appropriate social distancing, supervised by duty teachers. Please see the website for an updated carline map and information to print. **Students arriving by bus** will be greeted by a school faculty member where they will sanitize hands upon exiting. They will be supervised and praised as walk to their classes for observing appropriate social distancing. As with car riders, students will be greeted and complete a temperature check and health assessment by their teacher before entering the classrooms. Students **arriving** as a walker should enter and pick up in the old admin building street entrance on Livingston at the location of the new afternoon car line load locations.

Static Grouping, Instruction and Transitions: Transitions outside of the classroom will be kept to a minimum to keep students with the same, or static group of students within their homeroom classes to the fullest extent possible. PE, Art, Music and Library will push into the homerooms. Breakfast and lunch will be delivered to the classrooms as well. Students will have recess at one of several different outdoor locations to keep classes in static groups. They will rotate throughout the week to the different locations so each child will have time at each different location. Movement breaks will also be scheduled in the classrooms. Visitors to our school will be limited to essential personnel performing duties on behalf of schools/children such as employees, first responders, child agencies. Unfortunately, this means visitors/parents will not be able to each lunch with their child or volunteer in the classroom/campus.

Cleaning and Disinfecting: We have many effective safety protocols in place. Throughout the school day, students will wash and sanitize their hands. In addition, all school personnel will periodically clean and disinfect high-touch surfaces and common areas. Each classroom has a sanitizing station and classroom sink. More detailed information about specific protocols can be found in our district's planning guide at <http://stpsb.org/coronavirus/2020-2021/2020-2021Plan.pdf>.

Miscellaneous: We will have Before and After Care this year, in the normal hours of 7am-6pm, with one important change. We will not be able to accept drop-ins this year due to Covid phase restricted group sizes. If you have questions about Before/ After Care, please check our school website and/or email our childcare director Melissa.Harvey@stpsb.org.

Water fountains will be closed this year as a safety mitigation against the virus. You are encouraged to send a water bottle to school with your child. We also have a new touchless water bottle filling station available for refills during the day as needed. Regular disposable bottles of water are available if requested by the children should they forget or do not bring their own.

Once again, I'd like to stress how important it is to stay in touch, so please call our office at 985-626-8842 anytime. Thank you again for your patience and understanding as we work harder than ever to open this school year as safely as possible. Your child's well-being is our number one priority, so if at any time it seems there are too many rules or changes, please know that health and safety is what is guiding us at all times.

Thank you again and welcome back to the most anticipated start to a school year ever!

Sincerely,
Kristy Winget, Principal